

Appendix B

Secondary 2016 allocations

Briefing note
1 March 2016



The national offer date for secondary allocations is 1 March.

We have allocated **8341** year 7 places for September 2016 (7962 last year). There were **82.4%** (83% last year) who were successful with their first preference, and **95%** that were offered one of their five preferences (96% last year). We have a total of 8615 year 7 places available.

6858 children were given their 1st preference (82%) (6603 83% last year)

763 children were given their 2nd preference (745 last year)

241 children were given their 3rd preference (192 last year)

72 children were given their 4th preference (50 last year)

25 children were given their 5th preference (15 last year)

382 or 4.6% (357 or 4.5% last year) children were not able to be offered any of their preferences and were made an alternative offer. Of these 326 either applied late, or did not follow the advice to include their nearest school amongst their preferences.

There were 253 late applications where only 64 were offered their first preference (25%) demonstrating the importance of applying on time.

What to do if someone approaches you for help.

The first thing parents can do is to send back the **waiting list** and form by the **deadline of 11 March**. This will ensure that their child is placed on the waiting list for their preferred schools at the earliest point and give them the greatest chance that they may be offered a place.

They can also request an **appeal** for any school they have been refused. In order to hear the appeal at the earliest opportunity they must return the form **by 30 March**. Appeals requested after this will be heard within 40 school days, but this may not be before the end of term.

Free and impartial information on appeals is available from a national charity called the ACE Education Advice through their website www.ace-ed.org.uk.

Anyone who has not been allocated any of their preferences has received information on current vacancies which they may wish to consider when requesting a place on additional waiting lists.

Families with children in year 6 in a Leeds school but have not applied have received information on current vacancies and information on how to apply.

If a genuine mistake has been made we will always seek to correct it without the parent having to go to an appeal. Please ask parents to email any queries to education.admissions@leeds.gov.uk where a team of officers will ensure they receive a response.